MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 1st June 2016 at 7 pm.

PRESENT: Fiona Lough — Chair

Chris Leakey — Deputy Secretary / Minutes
Anne Sweet
Mike Baillie
David Trevallion
Laura Baird
James Brown
Gillian Scotland

APOLOGIES: Munro Gauld, Phil Clark, Jo Hardy

INTRODUCTION: The Chair welcomed the Directors to the meeting.

DECLARATION OF INTEREST: None

MINUTES OF PREVIOUS MEETING: The Board approved the minutes of the meeting held on the 6th April 2016.

ACTIONS FROM THE MINUTES:

Actions Status from MINUTES of **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** 6th April 2016		
Action	**Against**	**Status**
15th December 2014		
Cairn on Sheil Hill planning and refurbishment	JB/MG	Ongoing
5th August 2015		
Make contact with landowners before the path project employs a consultant	MB	Done (mixed success)
2nd December 2015		
Report back to board on CPP meeting	MG	Superceded
Complete skills audit.	GS, JB, MG	Ongoing
Let LB know of any potential new befrienders	All	Rolling action
Update Bidwells and planning department on various relevant SDT projects & aspirations from previous community consultation.	MG	Done
Review & update community directory	PC	Done
3rd Feb 2016		
Complete DTAS survey, including estimate of numbers of volunteers & estimate of 'earnt income'	FL (LB, DT)	complete
Password protect the membership list on dropbox.	FL	Ongoing
Divide allocations on stakeholder contact tables according to whether contacts require update or if director simply provides point of contact	FL	Done
Continue review of internal financial policy procedures	DT	Ongoing
Send DT lunch club photos for facebook/website	JH	Done
Explore provision of meals-on-wheels service	LB & JH	Ongoing
Discuss idea of community groups event at Sheena's meeting at end of Feb and possible dates; contact key groups clubs re possible dates.	MB & LB	Done/postponed
Speak to Sheena about fun day	MB	Done/postponed

6th April 2016		
New information received from OSCR – will need to be reflected in future accounts. DT to read them and raise anything for discussion	DT	Ongoing
Forecast budgetary considerations for employment of officer beyond April 2017, including pension payments.	DT	Ongoing
Raise issues re future budgeting for officer post with PKC	PC	Ongoing, progress meeting coming up
Contact NHS Trust re future budgeting for officer post	MG	Ongoing
Clarify with FL before ITT the exact funding available from match funding for path feasibility project; adjust figure quoted in Statement of Requirements if necessary	CL	Done
Pursue further discussion with Shona Boardman to establish way forward re St Columbus church	MG	Ongoing
Conversation to be opened with councillors and PKC about the condition of the sports field	JH	Done
Ask Master Planners for printed copies and a JPEG of community event poster for website	FL	Ongoing
Publicise master planning community event on website and facebook and display posters around village	DT	Done
Forward invite to architects, developers and other relevant contacts for the Swifts & Development Sharing Good Practice (SGP) event coming up at Battleby	MG	Done Event postponed
Contact community council re LDP consultation	MG	Done

CHAIR'S REPORT:

FUNCTION & CLUSTER UPDATES:

Secretariat

- 2 new members with identified volunteering offered
- Declaration of Interest performs being updated. To complete **FL**
- Further management of membership list required **FL, MB**
- Assign director names to different stakeholder contacts. **All**

Examine problem with replicate documents on dropbox. **FL**

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Treasurer's Report

- Budgets circulated. All well.
- Provide any reports to DT for annual financial records by end of July. **LB, FL**
- Compile director volunteer hours and associated in-kind value in to a record. **FL**

Paths / Open Spaces

- Stanley-Luncarty path feasibility study in progress.
- Further consideration needed on potential lawyer fees for landowner negotiations. **FL & MB**
- Consider dates for informal buggy walk taster sessions. **AS & GS**
- Recent litter picks have been successful.
- Wildlife walks are about to be advertised for 9th and 15th of June.

Care and Wellbeing

- Lunch club success continues
- LB is preparing a more detailed report on the lunch club review
- Investigations ongoing to potential meals delivery service
- Some new befrienders, but more male befrienders needed.
- Find contact for Rifle Club for community directory **GS**
- Publish updated community directory, to be launched at community groups event. Allocate budget for printed versions for post office. **LB & PC.**
- Explore further the potential for a community groups event in early October. **LB & JH**

Sports Hub – feasibility study ongoing. Further consideration is needed on options for governance and management of any future Community/Sports Hub (upcoming meeting with Community Enterprise)

- Prepare options paper for discussion amongst directors **LB**

Football Pitch condition raised with PKC, but their maintenance crew have only been able to visit in dry conditions so far (!). Potential for improvements and funding to be investigated **LB**

Perth and Kinross Heritage Trust have just started a feasibility study to find a new use for the East Range of buildings at Stanley Mills, which includes the Cotton Warehouse, Weaving Shed, Garage and Weaving Mill. Feasibility study ongoing, to finish in September.

- Seek meeting of board with PKHT regarding Stanley East Mill feasibility study. **FL**

Food Growing and swift group, budget for swift boxes.

- Agreement to allow spend of food group money for swift work.

ANY OTHER BUSINESS: CL attended a community council meeting Bankfoot recently. They are considering potential for a development trust.

LB and AS attended the LCPP meeting in Perth along with 2 members of our Community council.

DATES OF NEXT MEETINGS: 3rd August 2016

Fiona Lough
Vice-Chair
Stanley Development Trust