**MINUTES** of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 2nd August 2017 at 7 pm.

**PRESENT:**

| | |
|---|---|
| Chris Leakey | Chair |
| Fiona Lough | minutes |
| Mike Baillie | |
| Pete Rawcliffe | |
| Phil Clark | |
| James Brown | |
| Anne Sweet | |

**APOLOGIES:**

Jo Hardy
Laura Baird
David Trevallion
Morag Roberts
Gillian Scotland
Munro Gauld

**INTRODUCTION:** The Chair welcomed the Directors to the meeting.

**DECLARATION OF INTEREST:** None

**MINUTES OF PREVIOUS MEETINGS:** The Board approved the minutes of the meeting held on the 7th June 2017

**ACTIONS FROM THE MINUTES OF 7th June:**

| **Actions Status from MINUTES** of **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** 7th June 2017 | | |
|---|---|---|
| | | |
| **Action** | **Against** | **Status** |
| **15th December 2014** | | |
| Cairn on Sheil Hill planning and refurbishment | JB/MG | Ongoing |
| **6th April 2016** | | |
| Contact NHS Trust re future budgeting for officer post | MG | Overtaken by events |
| **1st June 2016** | | |
| Sports hub gvt/mgt: Prepare options paper for discussion amongst directors | LB & JH | Overtaken by events |
| **1st February 2017** | | |
| Approach the CPP about taking forward plans for film about SDT work(MG) and explore options with Speak Easy (PR). The chair of the CPP also wants to come and meet SDT (tbc). | MG, PR | Ongoing |
| **5th April 2017** | | |

| | | |
|---|---|---|
| Progress pension provider registration | FL, DT | Done |
| Spend remaining budget from strimmer purchase on associated equipment (petrol cans, overalls, etc). Consider other options for left over £ | MB | Done |
| reflect on rough designs for cairn plaque and refine in order to let a contract for final design work. | PR and MR by end August | Ongoing |
| Contact PKC to set up discussion about our response to the masterplan. | FL | Ongoing |
| Look into reclaiming the Stanley owned football posts and asking if they can be put in to the tennis courts temporarily. | JH/LB | done |
| **7th June 2017** | | |
| Invite councillors to Timebank drop-in and to see other projects | FL | Done |
| Pursue storage device for dropbox backup | DT | ongoing |
| Consider what documents/photos are superfluous and could be removed | All | done |
| Provide financial reports by 20th July | **ALL function/cluster leads and Chair** | ongoing |
| Clear any outstanding invoices, including for hall hire, by end July. | All | done |
| attend DTAS conference to present on volunteering projects | LB | Future date |
| raise problems with speeding and police request for monitoring further up the village | LB/JB | done |

**FUNCTION UPDATES:**

**TREASURERS REPORT**

DT took part in a webinar organised by DTAS on management accounting, using on-line accounting packages, such as 'Quickbooks', 'Sage' and 'Xero'. Look into these packages to see if they could be advantagous to the trust.**PC and DT**

The financial report will be submitted to Morris & Young by the end of August. They will require the full report ie with the various written reports, get all reports to DT by mid-August.

Chair report **CL**
Luncarty cycle path Feasibility report **FL**
Paths maintenance report **FL**
Sheilhill viewpoint report **PR**
Health walks report **AS**

**SECRETARY'S REPORT:**

Archiving SDT records and managing Dropbox- buy 2 hard drives and clear dropbox.**MB and DT**
Decide what needs to stay on dropbox**.FL**
Send record of volunteer hours by email to broker@stanleydevelopmenttrust.org **ALL**

Councillors Laing and James attended Timebank drop in and Knit and natter on 12th July and went for a walk around exisiting sports areas in the village and then for a health walk past Muir Homes and Sheil Hill viewpoint. Very positive meeting.
Coucillor Jarvis has been away, invite in future. **FL**

No new members since last meeting.
Welcome packs prepared for new residents in Muir Homes and delivered to first one.
Membership mailing list to be remade on stackmail, our new email service. **FL and AS, MB**

Copy in secretary@stanleydevelopmenttrust.org for key communications **ALL**
Ask working groups if they would like additional email address with @stanleydevelopmenttrust.org **FL**
Ask Polr about cost of additional email addresses. **DT**
Update website with board names and positions **FL**

**CLUSTER UPDATES:**

**Care & Wellbeing:**
All aspects of the project are running well. There has been a great deal of interest in the Trust and the Care and Wellbeing project from PKC officers and elected members who would like to see other communities running similar projects.

At the invitation of Strathearn and Strathmore Action Partnership, Val, Judith and Laura gave a presentation to them about time banking and community transport, on 25th July 2017 in Auchterarder.

A bid to Scottish Power Foundation for funding the project in 2018 was submitted before deadline on 31st July 2017.

Befriending - 1 new match made, 2 on waiting list, 2 new befrienders trained.

Lunch Club- At their request, PKC Deputy Chief Executive, 2 Heads of Service, and Convenor of the Housing and Communities Committee attended the lunch club on 26th July. They and the Deputy Convenor of the Housing and Communities Committee met with SDT Directors and Project Coordinator immediately before the lunch club to learn about the Care and Wellbeing Project. All very positive.

**Sports Hub:**
Funding:

- First approach made to Big Lottery for development funding.
- JH, FL, and LB met with PKC officers on 29 June re Section 75 developer contributions.

Football pitch:

- The PA edition 14th July carried a feature article on bringing football back to Stanley.
- Public meeting on 24th July well attended and gave clear demonstration to PKC Greenspace officer present and Cllr. Laing of the community's support for the initiative and willingness to get involved in community partnership with PKC.

Working group

- Map out the board decisions needed in coming months **JH, LB**
- Discuss with **LB and JH** about additional support that may be needed from working group members. **JB**

**Paths:**

- technical drawer helping PR with art for the cairn.
- Liz Myhill willing to spend a bit more time on art work for cairn.
- plaque by October **PR and MR** and cobbles needed by October **MG, JB and PR**
- launch event TBC, plan to announce completion at AGM
- check path agreement re Sheilhill path fence. **PR**
- Plan to use strimmers - on a dry day next week **MB and JB**
- Continue discussion with Steven Simpson - about grass on first field on the Ballathie path **FL**
- We have received a response from our December letter to Jim Valentine in PKC. Reply to Dave Stubbs in Greenspace about Luncarty-Stanley cycle path next steps**. FL**
- Bluebell Wood Open day with the Woodland Trust, the new owners August 15th in Murthly

Village Hall, advertise widely **FL and DT**

**ANY OTHER BUSINESS:**

Representatives for CC on Sept 12th **FL** email everybody to ask who is available.
October 10th **MB**
November 14th **PC**

Defibrillator training venue changed to Tayside Hotel Thurs 3rd August advertise widely

Maintenance to santa lights needed **MB and PC**

Big Stanley Tent Storage MB has a database of where items are stored. **PC** to ask men's shed.

**DATES OF NEXT MEETINGS:**

4 October (Chair: Pete; Fiona: Minutes)
8 Nov AGM

**Fiona Lough**
**Secretary**
**Stanley Development Trust**