MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 2nd December 2015 at 7 pm.

PRESENT:

Munro Gauld	Chair
Fiona Lough	Secretary
Jo Hardy	
James Brown	
Chris Leakey	Notes
Laura Baird	
Anne Sweet	
Phil Clark	
Gillian Scotland	

APOLOGIES:

Mike Baillie
David Trevallion

INTRODUCTION:

The Chair welcomed the Directors to the meeting, in particularly Anne and Gillian as new directors.

DECLARATION OF INTEREST:

Jo as regards lunch club, as per last board meeting.

MINUTES OF PREVIOUS MEETING:

The Board approved the minutes of the meeting held on the 7th October 2015.

MINUTES OF AGM:

The Board approved the minutes of the AGM held on the 4th of November.

ACTIONS FROM THE MINUTES:

The actions not on the agenda were reviewed from the previous meeting:

Approach Historic Scotland for use of their land for Community Orchard.

Ongoing CL but some progress – see later item

Cairn on Sheil Hill planning and refurbishment

Ongoing. JB/MG

Make contact with landowners before the path project employs a consultant

Ongoing. MB

Get a formal timeline from Developers and agree on suitable dates - update received: next community exercise delayed until early 2016, application Feb-March

Seek further update on Master Planning timeline. MG

The Board noted that there may be an advantage in using Gift Aid for any donations received and this process would be considered.

Ongoing. DT

CHAIR'S REPORT:

MG invited by Barbara Vaughn to participate in Community Planning Partnership meeting. Meeting next Friday. Opportunity to promote some of our work for wider support, , highlighting savings for the local authority and NHS Tayside. Also may have some influence on how SDT develops the Care and Wellbeing Project in the future.

Report back to board on CPP meeting. MG

We have been in discussion with John Gilrouth regarding prospects for future funding for the Care & Well-Being project.

Invite John for a meeting before he retires (before 25th January if possible). LB

FUNCTION & CLUSTER UPDATES:

Secretariat

Willie has done a handover with Fiona.

Paperwork for new directors underway. Skills audit to be completed.

Complete skills audit. GS, JB, MG

Directors asked about possible refiling in dropbox to make things easier to find. Agreed.

Reorganise dropbox filing. FL

Suggestion to review/update an SDT policy at each board meeting. Suggestions welcome for next meeting. Financial policies suggested.

Circulate financial policy for next meeting. FL

Fiona has a new phone number for the Secretary – on the website.

Chris to go to Bankfoot CC meeting in mid-December to appraise of SDT activities.

Stakeholder relations task responsibilities out of date.

Review stakeholder relations actions at next meeting. FL – circulate.

Treasurer's Report:

Enquiries have been made to see if the oil buying scheme run by DTAS (Development Trust Association of Scotland) and Craggs Energy Ltd would cover the trust's area (i.e. PH1 4) as a replacement for Brogans.

Continue investigating DTAS for oil scheme. DT

Gillian and Anne have been added as directors at Companies House and Willie has been removed.

Care and Wellbeing Project:

Report update provided. The Lunch Club taster was a good success, with lots of positive feedback. Proposed to go ahead on a monthly basis. As current advertising is through existing organised groups, an ongoing challenge is to

ensure individuals who would benefit but aren't part of these groups are invited.
Several volunteers are engaged in helping organise. Joint Older Peoples Fund (NHS & PKC) funded the taster, but future lunches to have a £5 charge. Suggestion is to use any underspend on promoting the lunch club and any extra to go to Christmas or other special events.

Befriending service:
One befriender is in training but three have moved away from the village. On the verge of having a waiting list of befriendees.

Let LB know of any potential new befrienders. All.

Attempts ongoing to have further discussions with local GPs.

LB attended one day of the Time-banking conference in Stirling.

Paths/Open Spaces:
Awaiting news on match funding for Luncarty-Stanley feasibility study.
Previous action points ongoing:

Cairn on Sheil Hill planning and refurbishment. JB/MG

Make contact with landowners before the path project employs a consultant. MB

Stanley Sports Hub:
Positive discussions ongoing with Village Hall Trustees and Episcopal church regarding mutual way forward.

Attended Community Innovation Fund meeting – may present opportunities. Discussions ongoing.

Food Growing Group & Nature Group:was discussed.
Historic Environment Scotland (HES) have invited formal proposal for a community orchard at the mill. A first draft was discussed and supported. To be shared with contact at Mill residents committee and Stanley Food Growing Group for comment prior to submission.

Progress proposal submission. CL

ANY OTHER BUSINESS:

Master Planning:

Update Bidwells and planning department on various relevant SDT projects & aspirations from previous community consultation. MG

Emergency Planning
PC been liaising with community council to establish a village emergency plan. Should be completed soon.

Website
The website has been upgraded and added security should be in place to make the site more secure. Please let DT know if there are any problems with access.

Train FL on how to update website. DT

Community directory update
Review & update as required. PC

Buggy walks in Stanley:
Suggestion for a new group that would attract a different audience.
Gauge interest within existing groups (incl. trained walk leaders) and wider contacts. AS & GS

Draft Strategic Joint Commissioning Plan
Comments have been invited on a consultation.
Submit response on behalf of SDT. LB & PC.

Royal Garden Party nominations 2016
Suggestions welcomed from community council.
Submit nominations. FL

Community Council meetings:
Next one in January – PC to attend. JB in Feb. JH in March.

DATES OF NEXT MEETINGS: 3rd February 2016

Munro Gauld
Chair
Stanley Development Trust