MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 3rd February 2016 at 7 pm.

PRESENT:

Munro Gauld	Chair
Fiona Lough	Secretary
Jo Hardy	
James Brown	
Chris Leakey	Minutes
Laura Baird	
Anne Sweet	
Phil Clark	
Gillian Scotland	
Mike Baillie	
David Trevallion	

APOLOGIES: None

INTRODUCTION: The Chair welcomed the Directors to the meeting.

DECLARATION OF INTEREST: None

MINUTES OF PREVIOUS MEETING: The Board approved the minutes of the meeting held on the 2nd December 2015.

ACTIONS FROM THE MINUTES:

Action	Against	Status
Cairn on Sheil Hill planning and refurbishment	JB/MG	Ongoing. Stone is coming soon.
Make contact with landowners before the path project employs a consultant	MB	Ongoing. Attempts made but no luck making contact.
The Board noted that there may be an advantage in using Gift Aid for any donations received and this process would be considered.	DT	Ongoing.
Seek further update on Master Planning timeline	MG	Ongoing.
Report back to board on CPP meeting	MG	Ongoing.
Invite John Gilrouth for a meeting before he retires (before 25th January if possible).	LB	Complete. PC to send a card on behalf of SDT.
Complete skills audit.	GS, JB, MG	FL to send.
Reorganise dropbox filing	FL	Complete
Circulate financial policy for next meeting	FL	Complete. See below.
Review stakeholder relations actions at next meeting.	FL to circulate	Complete. See below.
Continue investigating DTAS for oil scheme	DT	See below.
Let LB know of any potential new befrienders	All	Ongoing
Progress orchard proposal submission	CL	Complete.
Update Bidwells and planning department on various relevant SDT projects & aspirations from previous community consultation.	MG	Ongoing
Train FL on how to update website	DT	Complete
Review & update community directory	PC	Ongoing
Gauge interest in buggy walking group within existing groups (incl. trained walk leaders) and wider contacts	AS, GS	Complete. AS to visit Bells to observe before taking

		forward locally.
Submit response to draft Strategic Joint Commissioning Plan consultation	LB, PC	No action.
Submit nominations for 2016 Royal Garden Party	FL	No action. Revisit in 2017.

CHAIR'S REPORT: See function update.

FUNCTION & CLUSTER UPDATES:

Secretariat

DTAS survey to be done.

FL to complete DTAS survey.
LB to help estimate number of volunteers for DTAS survey.
DT to help with figure on SDT 'earnt income'
(unrestricted from accounts)

Membership list data protection

FL to password protect the membership list on dropbox.

4 new members

Stakeholder relations table.

FL to split allocations according to whether contacts require update or if director simply provides point of contact.

Treasurer's Report:
Insurance Premium has increased 6.2%. No additional coverage needed for new SDT activities. Board agreed to new premium but options limited.

DT to pay for insurance renewal.

Forces Support request donation, but not appropriate for us a a charity ourselves.

DT to reply with apologies.

Budget
Board updated of current budgets. Forecast progressing as planned.

All to provide any budget updates to DT.

Internal financial policy; review of procedures
Paper circulated. DT has started review based on Charity Commissions guidance. Likely addition is a half-year review by a second Director. Also to amend wording to clarify procedures for paying invoices previously sanctioned at previous Board meeting.
DT to continue review and submit to board for adoption.

Care and Wellbeing Project
Update provided on C&WB Project. See paper. Judith Lowes become an additional time broker.

Lunch club is continuing to grow and be successful.
JH to send DT lunch club photos for facebook/website

Considering possibility of a meals-on-wheels service every Wednesday (incl. lunch club day if not able to attend)
LB & JH to explore provision of meals-on-wheels service further.

New befriender has started

Knit and natter continues to be a success. Various charities benefit from knitted items.

Laura's 2016 work plan included. Board provided their approval.

Proposal for a community groups event
To promote SDT generally but also an opportunity for all different groups/clubs to promote themselves and encourage new members. Also relaunch renewed directory. All agreed.
MB & LB: Discuss idea at Sheena's meeting at end of Feb and possible dates; contact key groups clubs re possible dates.

Fun day
MB to speak to Sheena initially about fun day

Amenities/Sports Hub
Discussions are continuing with interested parties and we hope to have these concluded shortly.
Work ongoing to explore funding options (e.g. LEADER; NHS Community Innovation Fund).
Ongoing problem with village team access to & condition of football pitches.
JB to discuss football pitch issues with John Shelley; JH/LB to discuss with Sports Scotland contact

Planning
Community Planning Partnership meeting feedback
- Potential visit from NHS re C&WB project

Paths/Open Spaces:
Waiting for news on funding applications made for Stanley-Luncarty path feasibility study.

ANY OTHER BUSINESS:

LDP consultation is ongoing. We should consider engaging, particularly in absence of community council.
CL to forward consultation & events timescale for circulation.

DTAS Oil Scheme – potential offer would not be limited to SDT members (consumer gets access to best quotes and SDT gets 0.01% per 1p).
DT to promote via website and facebook site, notify members and make arrangements without DTAS.

PC to look at inserting into Stanley directory.

DATES OF NEXT MEETINGS: 6th April 2016

Munro Gauld
Chair
Stanley Development Trust