MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 3rd June, 2015 at 7 pm.

PRESENT:

Munro Gauld — Chair (part)
Fiona Lough
Mike Baillie
James Brown
David Trevallion
Jo Hardy
Willie Waddell — Secretary
Laura Baird

APOLOGIES:

Phil Clark
Chris Leakey

INTRODUCTION:

The Chair welcomed the Directors to the meeting.

DECLARATION OF INTEREST:

No declarations of interests were declared on the Agenda items.

MINUTES OF PREVIOUS MEETING:

The Board approved the minutes of the meeting held on 1st May 2015.

ACTIONS FROM THE MINUTES:

The actions not on the agenda were reviewed from the previous meeting:

Refurbish top of Shielhill Path
Work to be started soon.
Fiona reported a metal bench, which could be used, was available at the church.
The "Dry Stone Dyke" group have offered their services which may prove useful for other projects.
Action ongoing JB/MG

Progress oil supplier negotiations.
Discussions are still taking place. **Action ongoing DT**

Jo has become a Trust signatory **Action Complete**

Approach Historic Scotland for use of their land for Community Orchard.
This action is still ongoing. **Action ongoing CL**

Fire pond Diversity project
Will be picked up once the Food Growing cluster resumes after winter. **Action ongoing CL**

Reintroduce space sharing scheme
As above **Action ongoing CL**

Provide minute of meeting with Developers
Action ongoing MG

All Directors to submit their relevant Annual Report information by end of June.
Action ongoing All Directors

Contact DTAS to see if a suitable financial software package was available to help with the management accounts.
Action ongoing DT

Provide DT with DTAS password **Action WW**

Look at the financial procedures to ensure they are fit for purpose and review all Trust procedures on an ongoing basis. **Action ongoing DT**

Attend next Village Hall Committee meeting.
Munro attended meeting and everyone informed of the Trust position. **Action Complete**

Contact John Kellas to try and understand the planning gain process.
A meeting has been arranged with Brenda Murray of PKC and the Community Contributions officer.
Action ongoing MG

Approach Sheena to find out about this year's Fun Day.
Mike met with Sheena and a Fun Day Committee meeting was held. It was decided to concentrate on something special at the Christmas lights ceremony.
Action Complete

CHAIR'S REPORT:

The Chair reported the progress made with the Developer and a proposal to hold workshops with Stakeholder organisations and selected community representatives on the 30th June. Also a public exhibition on the 1st July.
The Board agreed that the workshops would be better as one workshop with the four Trust leads attending as well as the other local community representatives. Munro agreed to speak to the Developers about such an idea.
Action MG

At this point in the meeting Munro had to leave and Fiona chaired the remainder of the meeting**.**

The Board agreed to contact those wishing to be kept informed and the Trust members with up to date information.
Action WW

FUNCTIONAL AREA DEVELOPMENTS/UPDATES:

Secretariat
The Secretary agreed to send out an email to all members updating them on the Trust activities including the planning consultation, the Sports Hub and the Power of Attorney sessions**.** **Action WW**

Treasurer's Report:
The Board noted the Treasurer's report.

The Board noted that the Treasurer's name had been registered with the Department of Work and Pensions for the possibility of pension contribution for our employee in the future.

Care and Wellbeing Project :
The Board noted the report and were pleased to see the continued healthy position for both membership and hours exchanged.
The Board noted the successful birthday celebration event well supported from PKC and the forthcoming Power of Attorney sessions.

Paths :
The Board noted the report and the work done in maintaining the existing paths and litter picking sessions.
The Board agreed the tea money and expenses paid should be shown in a separate line in the Trust accounts.

Stanley Sports Hub :
The Board noted the report and that a candidate has been appointed to carry out the study. The Board noted that the community engagement and consultation is at the heart of the study and regular updates will be provided on the SDT website.

Planning :
As per Chair's report.

Food Growing Group :
No report

ANY OTHER BUSINESS: none

DATES OF NEXT MEETINGS: Wednesday 5th August 2015
Wednesday 7th October 2015
28th October 2015 - AGM

Munro Gauld
Chair
Stanley Development Trust