MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 5th August, 2015 at 7 pm.

PRESENT:

Fiona Lough — Chair

Mike Baillie
Phil Clark
Chris Leakey
Willie Waddell — Secretary
Laura Baird

APOLOGIES:

Munro Gauld
David Trevallion
Jo Hardy
James Brown

INTRODUCTION:

The Chair welcomed the Directors to the meeting.

DECLARATION OF INTEREST:

No declarations of interest were declared on the Agenda items.

MINUTES OF PREVIOUS MEETING:

The Board approved the minutes of the meeting held on 3rd June 2015.

ACTIONS FROM THE MINUTES:

The actions not on the agenda were reviewed from the previous meeting:

Refurbish top of Shielhill Path
Levelling off and refurbishment planned for later.
Action ongoing JB/MG

It was decided, however, to attempt to move and site the bench from the church as soon as we can by our own efforts. Those involved should take the opportunity to walk the path to see the chosen location and arrange a date to do this.
Action ongoing FL/PC/MB

Progress oil supplier negotiations.
Discussions are still taking place. **Action ongoing DT**

Approach Historic Scotland for use of their land for Community Orchard. No responses have been received from Historic Scotland. An approach could be made through the Mill Residents association to see if that could prove useful. **Action ongoing CL**

Fire pond Diversity project
It was noted that Historic Scotland did not in fact own the land of the Fire Pond and so for now no progress is possible. **Action Complete**

Reintroduce space sharing scheme

The Board noted that the group was now more involved with nature projects and there was little demand for food growing / space sharing projects. **Action Complete**

Provide minute of meeting with Developers
The Board noted that enough notes of the meeting existed for their purposes. **Action Complete**

All Directors to submit their relevant Annual Report information.
The Board noted that it was vital to get the relevant information to David in the next two weeks.
Action ongoing All Directors

Contact DTAS to see if a suitable financial software package was available to help with the management accounts.
Action ongoing DT

Provide DT with DTAS password.
Password and username provided, **Action Complete**

Look at the financial procedures to ensure they are fit for purpose and review all Trust procedures on an ongoing basis. **Action ongoing DT**

Understand the planning gain process.
A meeting was held with Brenda Murray of PKC and the Community Contributions officer.
Action Complete
The Board agreed to contact those wishing to be kept informed and the Trust members with up to date information. Those on the list to be informed were emailed with an update. **Action Complete**

Email members with an update on Trust Activities.
Members had been emailed on our progress with planning consultation, Sports Hub and the Power of Attorney sessions. **Action Complete**

CHAIR'S REPORT:

The Chair noted that although there was disappointment at the responses of the Council and Developers on any possible planning gain the process the Trust went through was still worthwhile and a creditable effort to involve the community, influence the Developers and possibly result in some benefit for the village.

FUNCTIONAL AREA DEVELOPMENTS/UPDATES:

Secretariat
The Board noted that the efforts to recruit new members using the list of those wishing to be kept informed had not resulted in any new applications.
The Board noted that the secretary was going to stand down at the AGM and that a new replacement secretary would be required.

Treasurer's Report:
The Board noted the Treasurer's report.
The Board requested that the restricted funds be clearly

identified to assist with any explanations of the funds held by the Trust and to understand the funds available to the Trust.

Action DT

Care and Wellbeing Project :

The Board noted the report and were pleased to see the continued progress of the project.

The Board noted the evaluation report and the conclusion that the project continued to build social capital through interactions between people which generate a sense on community spirit and wellbeing.

The Board noted the "Healthy Living in Stanley" leaflet which had been distributed to the Medical Centre to progress the Social Prescribing aspect of the project.

The Board noted that a donation had been received from the funeral of one of our befriended clients.

Paths :

The Board noted the report, the continued activities of the walking group and the recognition in articles. The Board also noted that strimmer training was now available.

The Board noted that continued contact with the landowners for the Luncarty path project was vital to the project before we employ a consultant. **Action MB**

Stanley Sports Hub :

The Board noted the report and that meetings and conversations with key stakeholders had taken place with the study expected to report in the autumn.

Planning :

The Board noted the meeting notes with the Council Head of planning and Developer Contributions Officer.

Get a formal timeline from the developers and agree together on suitable dates for the October meetings.

Action MG

Food Growing Group :

No report

ANY OTHER BUSINESS:

AGM

The Board noted the Directors whom the M&A require to stand down at the AGM are Munro, David and Willie. They can, of course, re-stand.

The Board agreed that we should actively look for new Directors and discussed possible candidates and approaches that should be made. The AGM would be a good introduction for them.

The Board discussed possible topics for the AGM including Developer access, Sports Hub, Care and Wellbeing.

DATES OF NEXT MEETINGS:

Wednesday 7th October 2015
28th October 2015 - AGM
2nd December 2015

Fiona Lough
Vice Chair
Stanley Development Trust