MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 6th April 2016 at 7 pm.

PRESENT:	Munro Gauld	Chair
	Jo Hardy	
	Chris Leakey	Deputy Secretary / Minutes
	Anne Sweet	
	Phil Clark	
	Mike Baillie	
	David Trevallion	
APOLOGIES:	Fiona Lough, Laura Baird, James Brown, Gillian Scotland	
INTRODUCTION:	The Chair welcomed the Directors to the meeting.	
DECLARATION OF INTEREST:	None	
MINUTES OF PREVIOUS MEETING:	The Board approved the minutes of the meeting held on the 3rd Feb 2016.	

ACTIONS FROM THE MINUTES:

Action	Against	Status
15th December 2014		
Cairn on Sheil Hill planning and refurbishment	JB/MG	Foundations dug, stones arrived, ongoing
5th August 2015		
Make contact with landowners before the path project employs a consultant	MB	Attempts made; mixed success. Ongoing.
7th October 2015		
The Board noted that there may be an advantage in using Gift Aid for any donations received and this process would be considered.	DT	Complete
2nd December 2015		
Seek further update on Master Planning timeline	MG	See below
Report back to board on CPP meeting	MG	Ongoing
Complete skills audit.	GS, JB, MG	Ongoing
Continue investigating DTAS for oil scheme	DT	Complete
Let LB know of any potential new befrienders	All	Rolling action.
Update Bidwells and planning department on various relevant SDT projects & aspirations from previous community consultation.	MG	Ongoing.
Review & update community directory	PC	Ongoing
Gauge interest in buggy walking group within existing groups (incl. trained walk leaders) and wider contacts	AS, GS	Complete – going ahead.
3rd Feb 2016		
Send card to J Gilrouth	PC	Complete
Promote DTAS oil scheme via website and facebook site, notify members and make arrangements without DTAS	DT	Complete
Look at promoting DTAS scheme in Stanley directory.	PC	Complete
Complete DTAS survey, including estimate of numbers of volunteers & estimate of 'earnt income'	FL (LB, DT)	Ongoing

Password protect the membership list on dropbox.	FL	Ongoing
Divide allocations on stakeholder contact tables according to whether contacts require update or if director simply provides point of contact	FL	Ongoing
Pay for insurance renewal	DT	Complete
Reply to Forces Support donation request with apologies	DT	Complete
Provide any budget updates to DT	All	Complete
Continue review of internal financial policy procedures	DT	Ongoing
Send DT lunch club photos for facebook/website	JH	Ongoing
Explore provision of meals-on-wheels service	LB & JH	Ongoing
Discuss idea of community groups event at Sheena's meeting at end of Feb and possible dates; contact key groups clubs re possible dates.	MB & LB	Ongoing
Speak to Sheena about fun day	MB	Ongoing
Discuss football pitch issues with John Shelley/ discuss with Sports Scotland contact	JB, JH/LB	Complete
Forward LDP consultation & events timescale for circulation.	CL	Complete

CHAIR'S REPORT: See below

FUNCTION & CLUSTER UPDATES:

Treasurer's Report:
FL now an authorised signatory.

New information received from OSCR – will need to be reflected in future accounts. DT to read them and raise anything for discussion. **DT**

Budget
Forecast budgetary considerations for employment of officer beyond April 2017, including pension payments. **DT.** Raise with PKC for discussion **PC.**
Contact Tayside NHS Trust re future funding possibiltiies **MG**

Paths / Open Spaces
Invites to Tender for Luncarty path feasibility study proceeding this week Friday. Seven consultants have been identified for invitation. Clarify with FL before ITT the exact funding available from match funding; adjust figure quoted in Statement of Requirements if necessary **CL**

Care and Wellbeing
Lunch club is progressing and growing very well. Good platform for sharing information about other community activities and opportunities.

Proposal for a community groups event
Plans are underway to hold this event in June 2016

Sports Hub
A meeting on 15th March with the village hall committee was positive.

St. Columbus church is unable to become a partner in progressing the project but remain engaged and helpful. Pursue further discussion with Shona Boardman to establish way forward. **MG**
Conversation to be opened with councillors and PKC about the condition of the sports field. **JH**

Planning
Community event scheduled for Thursday 28th April.
Ask for printed copies and a JPEG of the event poster. **MG**
Publicise on website and facebook. **DT**

Food Growing and swift group
No news from Historic Environment Scotland on community orchard proposal yet.

Forward invite to architects, developers and other relevant contacts for the Swifts & Development Sharing Good Practice (SGP) event coming up at Battleby. **MG**

ANY OTHER BUSINESS:

Community council meeting representatives.
JB to go on 10th May
MG to go on 14th June
JH to go on 12th July

MG & PC went last night for meeting of re-constituted community council meeting

Update about Stanley Church
Following storm damage the church has been fenced off to prevent public access. Redgorton and Stanley Kirk Session have been in discussions with representatives from Perth Presbytery and have now referred the matter on to the General Trustees of the Church of Scotland who ultimately own Stanley Church Building and grounds.

Other
Contact Community Council re LDP consultation. **MG**

DATES OF NEXT MEETINGS:

1st June 2016

Munro Gauld
Chair
Stanley Development Trust