MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 7th February 2018 at 7 pm.

PRESENT: Phil Clark (Chair), Fiona Lough (secretary), Chris Leakey (minutes), Anne Sweet, Jo Hardy, David Trevallion (Treasurer), Mary Wyllie, James Brown, Morag Roberts, Gillian Scotland, Laura Baird (project co-ordinator);
Alison Crooke (Scottish Land Fund adviser)

APOLOGIES: None

INTRODUCTION: Welcome to Alison Crooke

DECLARATION OF INTEREST: None

MINUTES OF PREVIOUS MEETINGS: The Board approved the minutes of the meetings held on the 6th December 2017.

ACTIONS FROM THE MINUTES OF 7th Feb:

Actions Status from MINUTES of **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** 7th Feb 2017		
	Against	**Status**
Standing actions		
Decide what needs to stay on dropbox	ALL	ongoing
Send record of volunteer hours by email to broker@stanleydevelopmenttrust.org	ALL	ongoing
2nd August 2017		
Cobbles at Sheil Hill	JB to ask MB to follow up with I+H Brown	done
check path agreement re Sheil Hill path fence	Now against AS	done
Continue discussion with Steven Simpson - about grass on first field on the Ballathie path	FL	ongoing
4th October 2017		
Working group to form and to revise data protection policy	FL, LB, DT and MR	ongoing
6th December 2017		
Check on progress of cheque sent to the men's shed	DT	done
Send PKC financial info for CWB for this year for Friday 15th December	DT	done
2 members who have moved house will be made Associate Members	FL	ongoing
Timebank member outwith postcode areas, the individual circumstances for the above member will be reviewed	brokers	ongoing
Apply to the council for new funding for another year	LB	done
engage with options paper from hub working group and clarify the questions we have for advisor.	ALL	done
invite Land Fund advisor to meet us in person or	LB	done

via video link to answer our questions. Suggest at 7th Feb board meeting.		
Finalise drawings and get sign made	CL and PR	ongoing
CECF Sheilhill drainage and resurfacing money FL to confirm figure and CL and JB to make purchases	FL, CL, JB	done
Attend Jan Community Council	JB	done

DISCUSSION WITH SCOTTISH LAND FUND

Discussion with Scottish Land Fund Adviser
SLF provide funding & support for communities looking to buy assets. SLF do engage in proposals similar to our community hub; but their role is in asset acquisition, not the development of the asset which can take much longer.
Our Adviser outlined the SLF application process. There are two stages: Stage 1 – technical assistance funding and Stage 2 – acquisition funding. Our work to date on the hub feasibility study means that we are through the Stage 1 work for SLF; next step would be to determine a strategy and a way forward with SLF for Stage 2. SLF can fund up to 95% of the valuation of an asset.
There were discussions about an overall strategy to take the project forward; funding sources; potential for interim use of assets; and phasing of the project. Deciding on overall strategy & stages will determine best time to come to SLF for funding; our chance of success is better if we apply once we are in a position to develop the asset after the sale.
Funding: It may be desirable to separate bids for funding the sports element and the community element. Suggestion to investigate Capital Regeneration grants. Developer contributions are likely to provide some core funding but will be drip-fed through house sales. To help determine our strategy & timeline, acquire clarity from the council on when and how that money will be provided. Also, clarify at what stage our project needs to be at to unlock that money. ACTION LB/PC/JH.
Governance: Discussion about possible models for running the hub & implications for funding potential in terms of SDT track record and asset ownership. We could create a subsidiary but until we have progressed the development it is likely to be easiest for SDT to continue to lead. However, we need to be cautious of the liabilities the trust takes on. SDT may need to change our constitution to cover this new area of work, which we should put by SLF to make sure it doesn't affect our eligibility for funding.
ACTION: Convene a further meeting just to discuss way forward with hub proposal. FL/JH/LB

FUNCTION UPDATES:

Treasurers report
Insurance renewal payment made.

Secretary's report:
One new trust member (Andy Barrett). Approved, confirm with Andy. **FL**

CLUSTER UPDATES:

Care & Wellbeing:
Funding for LB post confirmed for another year.
Explore ideas for an event to celebrate 5 years of time-banking and 10 years of the trust anniversaries. **GS**
Prepare a response to Scottish Government consultation: A Connected Scotland: tackling social isolation and loneliness draft strategy for consultation. **LB**
1st Aid training being provided for lunch club volunteers and befrienders.

Stanley Community Hub:
See above

Planning:

FL seeking council to return our response to master planning consultation to planning website, to ensure transparency & public availability of responses.

Paths & Walks:
Walking group has funds available; set up simple kitty to cover mileage expenses for summer walking group. **AS/DT**
Remains of CECF funds part-spent on new tools and material for path maintenance. Unspent funds to be returned to council.
Planning has been approved for Kinclaven bluebell wood car park.

Red squirrels:
Suggestion for recording red squirrel observations via our website.

ANY OTHER BUSINESS:
9th Jan community council meeting. JB attended. Minutes publicly available.
13th Feb community council meeting. PC to attend.
Volunteers to represent SDT at Community Council Meetings 7pm Village hall on Tuesdays
13th March: GS
10th April: LB
8th May: tbc
12th June: tbc
10th July: tbc

Explore options for supporting start-up for possible breakfast club at the school. **GS**

DATES OF NEXT MEETINGS:
18th April 2018
6 June 2018
15 August 2018
3 October 2018
7 November 2018 AGM

Fiona Lough
Secretary
Stanley Development Trust