MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 7th Junel 2017 at 7 pm.

PRESENT:

Mike Baillie	Chair
Laura Baird	
James Brown	
Anne Sweet	deputy Secretary
David Trevallion	
Morag Roberts	
Chris Leakey	Minutes

APOLOGIES:

Phil Clark
Gillian Scotland
Munro Gauld
Fiona Lough
Jo Hardy
Pete Rawcliffe

INTRODUCTION: The Chair welcomed the Directors to the meeting.

DECLARATION OF INTEREST: None

MINUTES OF PREVIOUS MEETINGS: The Board approved the minutes of the meeting held on the 5th April 2017

ACTIONS FROM THE MINUTES OF 5st April:

Actions Status from MINUTES of **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** 5th April 2017		
Action	**Against**	**Status**
15th December 2014		
Cairn on Sheil Hill planning and refurbishment	JB/MG	Ongoing
6th April 2016		
Contact NHS Trust re future budgeting for officer post	MG	Ongoing
1st June 2016		
Sports hub gvt/mgt: Prepare options paper for discussion amongst directors	LB & JH	Ongoing
1st February 2017		
Explore bid to Community Start-up Grant.for meals on wheels pilot	JH & LB	Done
Approach the CPP about taking forward plans for film about SDT work(MG) and explore options with Speak Easy (PR). The chair of the CPP also wants to come and meet SDT (tbc).	MG, PR	Ongoing
5th April 2017		
Refresh and circulate a list of our key work areas and	FL	Done

which directors are part of or lead each associated sub-group		
Progress pension provider registration	FL, DT	Ongoing
Spend remaining budget from strimmer purchase on associated equipment (petrol cans, overalls, etc).	MB	Ongoing
reflect on rough designs for cairn plaque and refine in order to let a contract for final design work.	PR	Ongoing
Organise a litter pick	AS	Done
Finalise letter and send via secretary.	PR	Done
Contact PKC to set up discussion about our response	FL	Ongoing
Look in to possible members interested in doing the MIDAS training and funding options	LB	Done
Look into reclaiming the Stanley owned football posts and asking if they can be put in to the tennis courts temporarily.	JH/LB	ongoing

SECRETARY REPORT:

Invite councillors to Timebank drop-in and to see other projects. **FL**
Website problems – links fixed.

Dropbox is filling up and we need to ensure we have backups of key documents. Apply data retention policy; pursue storage backup device (**DT**) and consider what documents/photos are superfluous and could be removed (**All**).

2 new trust members joined.

TREASURERS REPORT

Provide financial reports by 20th July. **ALL function/cluster leads and Chair.**
Clear any outstanding invoices, including for hall hire. **ALL**

FUNCTION & CLUSTER UPDATES:

Care & Wellbeing:

- Timebank numbers and hours continue to increase, with some new types of exchanges and events (e.g. Bring &Have It Fixed)
- Lunch club continues well. Considering meals on wheels option further.
- Befriending service: a couple of new befrienders in the pipeline, and a couple of new referrals.
- Men's Shed: in discussions with HES for a base.
- IT help from Duke of Edinburgh volunteers.
- Invite to attend DTAS conference to present on volunteering projects. **LB** to attend.

Sports Hub:

- Robertson Trust allowed us to keep remaining money from feasibility study. Being spent on valuations for different aspects.
- Discussions ongoing regarding properties and partners.
- Invite to meeting regarding developer contributions received from PKC. **LB** to accept.

Paths:

- Money left to spend on Shielhill drainage improvements and from Community environment challenge fund. Purchase fuel and consider other options. **MB**
- Work nearing completion on new quarry dust.
- We have received one new referreal for dementia friendly walks.
- Litter pick this Saturday.

ANY OTHER BUSINESS:
SSE community funding opportunity to investigate.

Expecting a meeting with HES and PKHT and other interested parties (e.g. at end of June re use of east range buildings.)

Note provided from briefing session on Community Rights and Asset Transfers hosted by Mount Blair Community Development Trust, Kirkmichael, 2nd May 2017. Useful to meet and learn what other development trusts are doing. Useful information provided by DTAS on Community Empowerment and Community Asset Transfer. Notes will provide useful reference material.

The last Community Council meeting was cancelled.

Next community council meeting: raise problems with speeding and police request for monitoring further up the village. **LB/JB.**

DATES OF NEXT MEETINGS:

2 August (Chair: Chris; Fiona: Minutes)
4 October (Chair: Pete; Fiona: Minutes)
8 Nov AGM

Chris Leakey
Deputy Secretary
Stanley Development Trust