MINUTES of a **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** held in the Village Hall on 18th April 2018 at 7 pm.

PRESENT: Phil Clark (Chair), Fiona Lough (secretary), , Anne Sweet, Jo Hardy, David Trevallion (Treasurer), Mary Wyllie, James Brown, Morag Roberts, Laura Baird (project co-ordinator);

APOLOGIES: Chris Leakey, Gillian Scotland

INTRODUCTION:

DECLARATION OF INTEREST: None

MINUTES OF PREVIOUS MEETINGS: The Board approved the minutes of the meeting held on the 4th Feb 2018.
JB, MR.

ACTIONS FROM THE MINUTES OF 7th Feb:

Actions Status from MINUTES of **BOARD MEETING** of the **STANLEY DEVELOPMENT TRUST** 7th feb 2018		
	Against	**Status**
Standing actions		
Decide what needs to stay on dropbox	ALL	ongoing
Send record of volunteer hours by email to broker@stanleydevelopmenttrust.org	ALL	ongoing
2nd August 2017		
Continue discussion with Steven Simpson - about grass on first field on the Ballathie path	FL	ongoing
4th October 2017		
Working group to form and to revise data protection policy	FL, LB, DT and MR	ongoing
6th December 2017		
2 members who have moved house will be made Associate Members	FL	ongoing
Timebank member outwith postcode areas, the individual circumstances for the above member will be reviewed	brokers	ongoing
Finalise drawings and get sign made	CL and PR	done
7th February 2018		
To help determine our strategy & timeline, acquire clarity from the council on when and how that money will be provided? Also, clarify at what stage our project needs to be at to unlock that money.	LB/PC	done
Convene a further meeting just to discuss way forward with hub proposal.	FL/JH/LB	complete
Set up simple kitty to cover mileage expenses for summer walking group.	AS/DT	ongoing
Confirm membership with new member.	FL	ongoing
Explore ideas for an event to celebrate 5 years of	GS	ongoing

time-banking and 10 years of the trust anniversaries.		
Prepare a response to Scottish Government consultation: A Connected Scotland: tackling social isolation and loneliness draft strategy for consultation.	LB	ongoing
Explore options for supporting start-up for possible breakfast club at the school	GS	ongoing

FUNCTION UPDATES:

Treasurers report
Received PKC CWB project money.
Reclaimed the CECF money for path maintenance tools.
SUEZ contribution paid out in order for them to release funding to us.

Secretary's report:
Achievements and Plans updated on web and welcome emails.
Welcome packs delivered for all of the phase 1 Muir Homes
JB to forward the contact details to FL for the PKC homes for those 10 welcome packs.

GDPR
Working group Met 28th March, audit done, plan made and being implemented for next steps.
Photo consent form by MR agreed. To be used with new members, lunch club, walk group etc. All to check permission exists before publishing a photo on internet/ facebook. Don't give photos to other organisations.

CLUSTER UPDATES:

Care & Wellbeing:
New TB leaflets printed and circulated.
TB membership form redrafted for GDPR
TB network meeting on Friday to share experiences with other timebanks. LB
TBUK software, new version of Time on Line will comply with GDPR, Timebrokers to shift over to the new software. FL and Val

Care & Wellbeing working group membership:
3 or 4 directors needed in the working group.
MR volunteered to join the group and the offer was accepted with delight.
Working group members to meet informally to introduce MR to the role. LB, PC, JH

Stanley Community Hub:
Follow up meeting with Allison Crooke from the Scottish Land Fund took place. JH, LB.
Working group have been researching possible funding options.
Consider recruiting more members/ directors with specific skills for the working group. ALL.

Celebration Event
no update yet from GS

Planning:
Phone mast in square has been rejected.

Paths & Walks:
Stanley-Luncarty cycle path mentioned in Luncarty Masterplan, path group to re-establish contact with Luncarty Community Council now that new members have joined. **FL**
SDT made a response to the new application for the Gowrie Quarry development emphasising all of the previous conditions for the cycle path. The owner and agent wish to meet to discuss the cycle path. FL to arrange meeting time with PR and AS (and PC or CL if necessary)

New tools have arrived, with paint to stencil SDT on them, storage to be arranged MR and JB.
Make a list of which tools we have and where they are stored based on the invoice list. MR
Problem with one strimmer from Forfar to be investigated while warranty is valid JB and MB
Maintenance of upper part of Sheil Hill path to be discussed with Steven Simpson and Mr Petrie and Gerry Harkess of Muir Homes. AS and FL.
JB and MB to set a date for laying the cobbles, then TB members and path volunteers to be recruited to help.
Fence posts have arrived, again a few volunteers needed to help.
Opening ceremony guest list to include Community Council, Councillors, Steven Simpson and Mr Petrie, Talk Talk and Aviva, Liz, Pete and Munro, Charlie Williamson, Maria, Courier photographer,
Check old emails for contact details of reporter who communicated with SDT when we submitted planning application. FL.
Litter pick planned for Friday 20th April 10am, no contact with the school yet this year, community litter pick later, date to be arranged by AS.

Red squirrels:
Saving Scotland's red squirrels have met with FL, they have agreed to send a speaker to our AGM. They would also like to make a presentation in the village hall in April or May while the project is most active. **FL** to organise**.**

Orchard
HES contacted CL by email about the meeting held many months ago about possibilities for an orchard.

ANY OTHER BUSINESS:
Community Council Meetings Feb (PC)– see CC minutes.
March (GS) Wills Bros Community Benefits survey form was distributed at the meeting as they plan to tender for A9 dualling. FL to send our Achievements and Plans to their email address as the deadline was already past. FL
April (LB)
8th May: JB
12th June: MW
10th July: LB

Diaspora Tapestry – email received from HES about this project asking us to publicise it, Val has been in touch, meeting for all interested Wed 25th April at the drop in. LB circulated invitation to lunch club members. Information to be sent to all of the original HES circulation list including Community Council LB.

DATES OF NEXT MEETINGS:
6 June 2018
15 August 2018
3 October 2018
7 November 2018 AGM

Fiona Lough
Secretary
Stanley Development Trust